



Hertfordshire Orienteering Club

informally known as Happy Herts

Annual General Meeting

Tuesday 10 September 2024, Virtual, via Zoom, 20:00 Start

Link for meeting:

<https://us06web.zoom.us/j/88364405726?pwd=NwiEay3wwW0DzatLpQbKOT0trP05bJ.1>

Meeting ID: 883 6440 5726

Passcode: 119426

Minutes

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| 1 | Apologies: John Duffield, Adam Leaf, Nicola Trotman, Nigel Quinton, Mike Bennett |
| 2 | Roll call of attendees: David Dixon (Chair), Elizabeth Disney, Neil Gostick, Tom Cochrane, Ben Bardsley, Dave Tookey, Hugh Wiltshire, Barbara Wiltshire, Sarah Dixon, Jacob Sharpe, Eliza Hermann, Ant Brown, Simon Errington, Kevin Parkes, Penny Parkes, Andrew Cummins, David Heale, Tim Bywater-Lees, Roger Moulding, Laura Parkes, Danny Figg, David Saunders, Alison Saunders, David Hodson, Viv Hodson, Mark Adams, Brad Smith, Hedley Calderbank, Stu Levene, Emma Cochrane, Richard Todd, Emese Svab, Alan Rosen |
| 3 | To approve the minutes of the previous AGM Accepted as a true and accurate record. |
| 4 | To consider the Secretary's report on the affairs of the Club in the last year The Club Report for last year was presented and noted. The following questions were raised: <ul style="list-style-type: none">• Were Saturday or Tuesday Find Your Way (FYW) events more successful? It was discussed that both days and times had different benefits. Saturdays tended to attract new families in larger groups, whereas Tuesday attracted more young adults and adults. The advantage of Tuesday evenings was also that events coincided with Street-O so could be planned at the same time and with a larger overall Club presence for people trying it out to get a feel of what it might be like.• It was raised that consideration should be given to how future FYW events might be run and whether it's acceptable to ask Street-O planners to also be FYW event planners. This will need future consideration if further 'taster' events are to be held.• Specifically it was noted that having over 100 new people attending FYW events was a significant achievement |
| 5 | To receive and consider the Treasurer's items: |



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- **Report 2023-24**
- **Audited financial accounts**
- **Proposal on membership fees 2025**
- **Proposal on Saturday series event entry fees 2024-25**

The Treasurers report was presented with the following points noted:

- Overall, the Club made a small loss but has a large overall balance left in the accounts. It was noted that some income is not accounted for this year but will appear in next years accounts and this will offset the loss. Might be £2000 better off in next financial year due to dates of financial year
- Membership income was very similar to last year
- Street-O and Saturday Series events largely broke even, and late entry fees have brought in some additional income
- AoH made a considerable surplus due to lower land access fees. JoH also made a healthy surplus
- Yvette Baker was held in next years financial year, however, current year accounts show some early expenditure. Next years accounts will show that the event overall made a surplus.
- Enfield Sprints made a small loss but this was judged as appropriate by the Committee in order to ensure we were able to hold a Club Sprint event
- Capital equipment expenditure showing relates to the generator and the Sport Ident Licence for the next five years
- There haven't been large outgoing on officials training or publicity, and moderate expenditure on coaching
- Club kit – some expenditure and income shown from the purchase and sale of club kit
- A savings account was opened with £15,000 deposited during the year. The interest payment is not showing in the accounts, however, we have now received confirmation that c£500 has been generated in annual interest and this will show in next years accounts

The following questions and points to note were raised:

- What is the c£400 income showing against equipment hire? This was a reimbursement from SI hire redistributed to the Club
- Are we donating to MapRun given it supports our Street-O and FYW events? Yes – the committee have agreed a donation of £100
- Should we consider some ongoing and small levels of expenditure on social media given the success? This was agreed as a topic of conversation for the next Committee.

The Treasurer presented a comparison table between the 2022-23 and 2023-24 accounts. It was noted that there was the largest differential in land access fees, particularly from not using Egypt/Burnham. The Treasurer summarised: overall, the club's financial position is healthy which presents options for the Club to consider, should it wish, to invest in events and other expenditure in the following year.

The accounts were proposed to be accepted. This was carried by all attendees of the AGM.



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The Treasurer proposed to keep the Club membership fees and Saturday Event fees the same for next year as they were this year. This was accepted by the AGM. These Club membership fees are:

| | Senior | Young Adult | Junior | Family |
|---------------|--------|-------------|--------|--------|
| Full year | £10 | £7 | £5 | £30 |
| After 1 May | £7 | £5 | £3 | £20 |
| After 1 Sept. | £3 | £2-50 | £2 | £10 |

The Treasurer noted that the accounts have not yet been independently examined, but plans for this to be completed by the Honorary Auditor/Examiner, Judy Walker, as soon as possible.

6

To consider any resolutions, or amendments to the Constitution and to adopt the same if agreed:

None submitted.

7

To elect Officers of the Club and Honorary Life Members

The following nominations had been received, in writing, to the Secretary prior to the meeting.

- Chair – Ben Bardsley, nominated by David Dixon
- Secretary – Hedley Calderbank, nominated by David Dixon
- Captain – Tom Cochrane, nominated by David Dixon
- Events Coordinator – Neil Gostick, nominated by David Dixon
- Treasurer – Hugh Wiltshire, nominated by David Dixon

The above five individuals were duly elected into the roles of Chair, Secretary, Captain, Events Coordinator and Treasurer respectively.

In consequence, the following name will be removed from the list of authorised signatories: David Dixon

The following name will be added to the list of authorised signatories: Hugh Wiltshire

The previous list of authorised signatories for the current account was: Ben Bardsley, David Dixon, Tom Cochrane.

Therefore the new set of authorised signatories for the current account, approved by this meeting is: Ben Bardsley, Tom Cochrane, Hugh Wiltshire

Authorised signatories for the savings account are the same, but with the omission of Tom Cochrane.

All other Committee roles were discussed with current individuals in place, and all individuals agreed to continue in their roles. This was supported by the AGM.

The Chair thanked all outgoing, continuing and new officers of the Committee.



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| | To elect an Honorary Auditor |
| 8 | To be considered in future Committee meetings as this was not able to be confirmed ahead of the AGM. |
| | To consider any other business relating to the well-being and/or development of the Club which may require the attention of the Committee in the coming year |
| 9 | Stu Levene suggested that it might be useful to appoint a Permissions Officer to take the responsibility of gaining permissions for events off the organiser of each event. It was agreed to look at nominated permissions leads for each area that could support – the Events' Coordinator agreed to take the request into the next Events Subcommittee meeting. |
| | Closing remarks |
| | The Chair thanked the outgoing Secretary. |
| 10 | Members of the meeting offered sincere thanks to the outgoing Chair for his effort and exceptional leadership of the Club. The outgoing Chair thanked members, commended the new Committee, and closed the meeting at 20:56 hrs. |

Signed:

David Dixon (Chair)

Neil Gostick (Events Coordinator)